

RDS Library

Advancing Agriculture, Arts, Industry, and Science



Library Rules – Guest Readers

Members of the public requiring access for research purposes, or with genuine scholarly needs, can apply to use the RDS Library as a Guest Reader. Once the application has been approved and the Library Rules have been accepted and signed, the Guest Reader has access to the Library for reference (consulting resources in the Library only) but not for borrowing.

1. Guest Readers must show their Library Admission Card each time they wish to access the Library.
2. Library Admission Cards are valid for one year from the date of issue.
3. In order to keep our details current, changes in details such as address should be notified to the Library Desk staff as soon as possible. Loss of a Library Admission Card should be reported as soon as possible to the Library.
4. Items on open access may be freely consulted by Guest Readers within the Library.
5. Items from the Reserves need to be requested from the staff at the Library Desk and will be issued to the Guest Reader using their Library Admission Card.
6. It is assumed that all items are issued in a good condition. If an item is not in good condition when issued, the Guest Reader must draw this to the attention of Library staff.
7. Items returned in a soiled condition will be assessed on a case-by-case basis by a Librarian. This soiling can include but is not limited to: post-it notes, pencil marks, added tape, attempted repairs, stains and other marks.
8. Items should be returned to the Library Desk 15 minutes before closing.
9. Guest Readers are responsible for all items issued to them and will need to make good any losses or damage to the satisfaction of the Library Director.
10. Guest Readers may not remove material from the Library without the written permission of the Library Director.
11. The Library Admission Card does not grant Guest Readers access to the Members' Club of the Royal Dublin Society and Guest Readers may not use the Club facilities.

Royal Dublin Society, Ballsbridge, Dublin 4, Ireland
Telephone: +353 1 668 0866 Facsimile: +353 1 660 4014
Email: info@rds.ie Web: www.rds.ie

I, the undersigned, have read and agree to abide by the Royal Dublin Society Library Rules

Signature of Guest Reader

Name of Guest Reader (Capitals please)

Witnessed by:
Signature of Staff member

Date: _____